



Townsend Council Meeting Minutes October 19, 2016

7:00 pm – Council Meeting

- I. Call to Order: 7:00 pm
- II. Opening Ceremonies
 - a. Roll Call: Mayor Rudy Sutton, C John Ness, CW Lorraine Gorman, CM Jermaine Hatton, CW Cindy Cook, TE Owen Hyne, TE Jr. Andres, TA Fred Townsend, TM Dawson Green, TC Cathy Beaver
 - b. Pledge of Allegiance: Pledge was said
 - c. Recognition of Visitors: Jon Bates
 - d. Announcements:
 - Town Hall closed 11/8/16 for Election Day
 - Town Hall closed 11/11/16 for Veterans Day
- III. Additions/Deletions to Published Agenda: none
- IV. Council Minutes
 - a. Approval of 6/15/16 Re-organization/Workshop minutes
 - b. Approval of 7/6/16 Council minutes (added 10/14/16)
 - CM Ness motioned, CW Gorman seconded with unanimous vote to approve both the 6/15/16 and 7/6/16 minutes as written.
- V. Mayors Report
 - a. Change date of November workshop from 11/23/16 to 11/16/16
 - CM Hatton motioned, CM Ness seconded with unanimous vote to change the meeting to 11/16/16.
 - b. Proclamation recognizing November 17th as World Pancreatic Cancer Day (added 10/13/16)
 - Mayor Sutton explained he received an email from Matt Wilson asking if the Town would support this great move. He then read the proclamation in support of recognizing November 17th as World Pancreatic Cancer Day in the Town of Townsend.
 - CM Ness motioned, CM Hatton seconded with unanimous vote to accept the proclamation.
 - CM Ness suggested publishing the proclamation on the website and have links to information on pancreatic cancer.
 - CW Cook said this is breast cancer month and she is amazed pancreatic cancer has surpassed breast cancer. We need to help spread the work.
- VI. Reports
 - a. Town Attorney Fred Townsend III:
 - Nothing to report, apologized for cancelling the executive session, we aren't ready for it yet. May have an executive session in the next couple weeks about other litigation.
 - b. Town Engineer Owen Hyne:
 - TVI – issued punch list for Phase 2 and 3, curbs, sidewalks, storm water management, etc.
 - Everywhere else is construction as normal.
 - Have talked with Rob about signage in TVII and in general.
 - Mayor Sutton advised TE Hyne that when the paving and sidewalks in TVII West were done, some of the sidewalks went in above grade and is a hazard.
 - TM Green added he sent a picture to TE Hyne.
 - TE Hyne stated he will call them in the morning.
 - Mr. Bates said the landscaping contractor showed up today to plant trees in TVI and no residents were notified. We were assured a notice would be sent to residents so anyone who didn't want a tree could waive them. It appears the contractor got an end of season deal on some trees. The landscapers also left a lot of trash on the ground and cords hanging in the trees

in the open areas. Several residents are concerned about their sprinkler systems. We understand Handler has an obligation to finish this work per the plan, but we would like to be able to reject the trees if we wish. He added there is a low lying area in TVI on Edgar Road that holds water after it rains and breeds mosquitos.

- CW Cook told TE Hyne the construction trucks are still coming down Edgar Road. There is also a big new pot hole at the entrance to the development.
- TM Green said he contacted Ron, Handler's supervisor. He thought it was a right of way issue and had to talk to Rob Allen about the paving.
- TE Hyne said the planting of the trees is part of the plan. If enough residents don't want them, maybe there is something else the Town could use them for. There is an 18 month warranty on the trees from the contractor.
- CW Gorman stated many residents would prefer the trees be planted in their back yard; they have established front yards. We could also put any excess trees in the open spaces.
- CW Cook said per the recorded plans and the deed restrictions, the streets are supposed to be lined with trees.
- In the following discussion, it was established there has been a disconnection between the builder and the residents. Residents weren't notified of trees being planted and many now don't want them. Some residents have lived there 8-10 years.
- Mayor Sutton stated going forward; there won't be any construction/landscaping without resident notification.

c. Town Manager Dawson Green:

- Received 2 more estimates for the electric work on the poles for the Christmas decorations.
 - I. Generation Electric estimate - \$4,200.00 to replace the GFI's and photo cells.
 - II. Victory Electric estimate - \$5,100.00 to replace GFI's and photo cells.
- Lifehouse Church is having an event Sunday at the park and asked if they can use the electric.
- After a short discussion Council agreed not to let Lifehouse use the electric. It is for Town use only. They use it for their Christmas Eve ceremony but someone from the Town is there.
- TM Green said SSD plans on being on site 10-31-16.
- Superintendent Matt Burrows has asked to be on the agenda at the November Council meeting to discuss the school referendum.
- Asked Council several months ago about hiring someone to clean the Town Hall and went to the wayside. The proposals we received were all very different. Would also like to get estimates to clean the windows, we don't have the equipment to do them.
- Dust is everywhere at Mountaire Farms when they are loading trucks and when the trucks are off loading into the bin with the lift. Corn is winding down, soy beans are starting. Received only 2 complaints this year, wasn't as bad as in the past. They really are trying to work with the Town.
- Mayor Sutton asked when Finley Street will be done.
- TM Green asked if there were any plans for the property other than putting the Konox boxes there. Pole barn, solar panels? It would be better to start planning for this now.
- TE Hyne explained the property is approximately 3.7 acres with some wetlands. We have done the wetlands delineation and met with the Army Corp of Engineer. Next phase is to survey the property and do a topiary map of the property. Until you know what you want to do, why spend the money, it will cost approximately \$7,000.00.
- Council discussed what would be done at the property and all agreed we need to put a pole barn on the property to store things and have a place to work on the Town equipment. TE Hyne will set up a survey of the property to show how much impervious land is there.
- Mayor Sutton asked for a preliminary plan showing the structure on the property.
- TE Hyne will email his proposal to Council for this project and hopefully Council can vote at the next meeting.
- TE Green said he will call Mr. Burris to see when the stone will be spread and let Council know.

VII. Committee Reports

a. Finance: Chair – CM Jermaine Hatton

- Working on audit material for 2016.

- Based on approved budget for 2017, we should come in well above our projection in the budget.
- Expenditure side – spent \$225,000 to date, well below that was projected. Expenditures are down; revenue is up, budget looking great.
- b. Public Works: Chair – Mayor Rudy Sutton – nothing to report
- c. Land Use & Development: Co-Chairs – CM Jermaine Hatton & CW Lorraine Gorman
 - CM Hatton said the Planning Commission is meeting next Wednesday at 7:00 pm. The agenda was posted today.
 - Lifehouse Church will come to the November meeting to bring and present their building plans to the commission.
 - TM Green added that Herb Inden and Linda Raab want to come to a Planning Commission meeting to with the commissioners about what they need to do. They thought it would be easier for them to come here rather than the commissioners trying to go to the IPA classes.
- d. Community Relations: Chair – CW Cindy Cook – nothing to report.
- e. Public Safety: Chair – CM John Ness
 - The State Police will have several extra patrols in the area for mischief night and Halloween night.
 - Mayor Sutton said the car transporter parked on Wiggins Mill Road hasn't been there for a while.
 - CM Ness said if you see it again get the license information and call the police.
 - TM Green said a resident called and complained about the car transporter parked in front of TVII on Rt. 71. CM Ness said he will get that information if it parks there again.
- f. Parks & Recreation: Chair – CW Lorraine Gorman
 - The Methodist Church is having a trunk-or-treat on Sunday, October 30, 2-4:00 pm, open to the public. People decorate their vehicles and hand treats out to the children. It's like trick-or-treating from the trunks of cars. The Town will be there to give stuff out from the Town. It's a lot of fun, a lot of stuff for the children to do, games and refreshments.

VIII. Citizens Comments & Participation - none

XII. Adjournment: 8:17 pm – CM Hatton motioned, CM Ness seconded with unanimous vote.
